

Msunduzi Pietermaritzburg Tourism Association  
Publicity House  
177 Chief Albert Luthuli Street  
Pietermaritzburg  
Po Box 25  
Pietermaritzburg  
3200



Tel: 033 3451348 Fax: 033 3943535 E-mail: [admin@pmbtourism.co.za](mailto:admin@pmbtourism.co.za) [www.pmbtourism.co.za](http://www.pmbtourism.co.za)

## **MEMBERSHIP APPLICATION FORM 2018/19**

Vat Reg No: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Membership category: \_\_\_\_\_

Physical Address \_\_\_\_\_  
\_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Code: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Cellphone No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Star Graded: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please tick relevant box:

Renewal

New Application

Members Date of Birth:

Proof/Copy of Special Consent:

## Account Number: OFFICE USE ONLY

### Notes & Conditions

#### General

- Msunduzi Pietermaritzburg Tourism Association membership runs from July – June yearly.
- Membership should be renewed every July by completing a brand new application form, notice of which is given.**
- Brand new members to the organization pay a pro – rata rate when joining from September onwards.
- Existing members on renewal pay the full price.
- Cancellation of membership must be indicated by completing a cancellation form.

#### Tour guides & operators

- On joining all legal documentation must be included.

#### **Accommodation Establishments – It is imperative that all 3 steps are completed**

- Please ensure all legal requirements have been completed upon joining.

#### **STEP 1**

##### **Obtain Special Consent From Msunduzi Municipality**

Contact: 3922176

5<sup>th</sup> Floor Symmons Centre

Usually takes between 3 to 4 months

They will then circulate the application for special consent to the Health Dept, who will then come to check the B&B to see if it conforms to regulations.

##### **STEP 2 – Annual membership**

Register with a local tourism authority, i.e Msunduzi Pietermaritzburg Tourism Association

Contact: 033 3451348

##### **STEP 3 – Annual membership**

Tourism establishments are reminded that registration with Tourism KwaZulu-Natal (TKZN) has been taken over by the Department of Economic Development Tourism and Environmental Affairs (EDTEA), headquartered in Pietermaritzburg. The following points are important: the copy of the owner's ID must be certified and seven photos of an establishment must be supplied on CD or e-mailed to [zondin@kznded.gov.za](mailto:zondin@kznded.gov.za). Tourism product owners who have already paid their registration fees to TKZN will be accepted, but in future must be paid over to the DED. Once the four-page registration form has been completed and submitted, payment must be paid and proof of payment either faxed to: 0862758378, posted to Sthembiso Zungu or Nokukhanya Dlamini at P/Bag X 9152, Pietermaritzburg, 3200 or hand delivered to 217 Burger Street, Calder House, Pietermaritzburg, 3201. Contact no: 033 2649316

***According to regulations that were promulgated on 13 May 2004 under section 32(f) and (i) of the KwaZulu-Natal Tourism Authority Amendment Act, 2002, certain tourism related enterprises may voluntarily register with Tourism KwaZulu-Natal, if they have not done so already. However, in terms of these regulations registration is mandatory for enterprises whose primary object is to provide services and facilities to tourists in the province of KwaZulu-Natal.***

PLEASE TICK THE BOXES THAT ARE APPLICABLE TO YOU. PLEASE CALL 033-345 1348 FOR HELP IN COMPLETING THIS FORM.

**TELL US ABOUT YOUR BUSINESS**

**Accommodation Establishments**  
***Please complete this section***  
***Please supply 50 word description of your establishment for the accommodation database.***

Total Number of Rooms: \_\_\_\_\_  
 No of single rooms: \_\_\_\_\_  
 No of double rooms: \_\_\_\_\_  
 Number of twin room s: \_\_\_\_\_  
 Self – Catering  
 B&B  
 Guesthouse

Backpackers

**PLEASE TICK RELEVANT CATERGORY**

**Rates Per Person**

Self – Catering: \_\_\_\_\_  
 B&B: \_\_\_\_\_  
 Dorms: \_\_\_\_\_  
 Single supplement: \_\_\_\_\_  
 Camping: \_\_\_\_\_  
 Special Group rates: \_\_\_\_\_

Long-term availability  
 En-suite – bath/Shower  
 Away from main house  
 Air – con  
 Conference facilities  
 Details: \_\_\_\_\_  
 \_\_\_\_\_

Distance from CBD \_\_\_\_\_

**Facilities offered:**

Safe undercover parking  
 Tea & Coffee in room  
 Bar  
 Disable friendly  
 Fax/Email facilities  
 Pool  
 TV  
 MNET  
 DSTV  
 Dinner available  
 Laundry  
 Tennis court

Credit card facilities  
 Pets allowed

**Restaurants & Food Establishments**  
**PLEASE TICK RELEVANT CATEGORIES**  
 Number of seats: \_\_\_\_\_  
 Bar  
 Secure parking  
 Breakfast  
 Lunch  
 Dinner  
 Live entertainment  
 A-la Carte menu  
 Buffet  
 Specialty  
 Details: \_\_\_\_\_

**Clubs & Societies**  
 Chairman’s Name: \_\_\_\_\_  
 Date & Time of meetings:  
 \_\_\_\_\_  
 Meeting venue: \_\_\_\_\_  
 Type of club: \_\_\_\_\_

**Corporate Companies**  
 Product type: \_\_\_\_\_  
 Nature of business: \_\_\_\_\_

**Tour guides**  
 Area of service: \_\_\_\_\_  
 Own vehicle: \_\_\_\_\_  
 Max pax: \_\_\_\_\_  
 Languages: \_\_\_\_\_  
 Certificates & Licenses: \_\_\_\_\_  
 \_\_\_\_\_

<b>Membership</b>	<b>Membership Category</b>	<b>Benefits</b>	
<b>Product Owners</b>	<b>All accommodation establishments Restaurants Attractions Museums</b>	<ul style="list-style-type: none"> <li>▪ Membership Certificate</li> <li>▪ Voting Rights at the AGM</li> <li>▪ Monthly Newsletter</li> <li>▪ Brochures displayed at the Publicity House.</li> <li>▪ Listing in Tourism Directory on the website with contact details</li> <li>▪ Regular updates on “What’s On” in Pietermaritzburg</li> <li>▪</li> </ul>	<b>R550</b>
	<b>Schools , Clubs &amp; Societies , Small Businesses , NGO’s Tour Operators, Car Rentals.</b>	<ul style="list-style-type: none"> <li>▪ Membership Certificate</li> <li>▪ Voting Rights at the AGM</li> <li>▪ Monthly Newsletter</li> <li>▪ Brochures displayed at the Publicity House.</li> <li>▪ Listing in Tourism Directory on the website with contact details</li> <li>▪ Regular updates on “What’s On” in Pietermaritzburg</li> <li>▪</li> </ul>	<b>R300</b>
	<b>Individuals</b>	<ul style="list-style-type: none"> <li>▪ Membership Certificate</li> <li>▪ Voting Rights at the AGM</li> <li>▪ Monthly Newsletter</li> <li>▪ Regular updates on “What’s On” in Pietermaritzburg</li> </ul>	<b>R100</b>
	<b>Youth – Individuals under 25 years of age</b>	<ul style="list-style-type: none"> <li>▪ Membership Certificate</li> <li>▪ Voting Rights at the AGM</li> <li>▪ Monthly Newsletter</li> <li>▪ Regular updates on “What’s On” in Pietermaritzburg</li> <li>▪</li> </ul>	<b>R50</b>

**Banking Details:**

**Account Name: Msunduzi Pietermaritzburg Tourism Association**

**Standard Bank Pietermaritzburg**

**Acc No: 25 75 92105**

**Branch code: 057525**